

## MINUTES

October 12, 2010

The regularly scheduled meeting of the Board of County Commissioners was called to order this 12th day of October 2010, in meeting room 200 of the Cleveland County Office Building by Chairman Rusty Sullivan. Tammy Howard, County Clerk/Secretary, called roll and those present were:

Rusty Sullivan, Chairman

George Skinner, Vice-Chairman

Mark Meyer, Member (District #1 Foreman, acting on behalf of Rod Cleveland)

Tammy Howard, Secretary

Rod Cleveland, District #1 County Commissioner, was absent.

Others present were: David Batton, Assistant District Attorney, Christine Brannon, Melinda Duke, Denise Ellison, Debbie VanWye, Shari Kinney and James Tyree.

George Skinner moved, seconded by Rusty Sullivan, to approve the minutes of the Regular Meeting of October 4, 2010.

The vote was: Mark Meyer, abstained; Rusty Sullivan, yes; George Skinner, yes.

Motion Carried.

Upon the request of Brenda Wakeman, Assistant Purchasing Agent, Rusty Sullivan moved, seconded by George Skinner, due to so many line items to accept the bids and to table the awarding and/or rejecting of County Bid #HWY-1481 – Non-Encumbered Contract for Road Oils, Emulsions and Sealants for the County Commissioners. The bid term will be from November 5, 2010 thru February 4, 2011.

The vote was: Rusty Sullivan, yes; George Skinner, yes; Mark Meyer, yes.

Motion Carried.

The bidders, each with properly executed non-collusion affidavits are listed as follows:

<b>CLEVELAND COUNTY BID SUMMARY</b>					
<b>List of Individual Bidders</b>					
	<b>Paving Materials, Inc.</b>	<b>Asphalt &amp; Fuel Supply, LLC</b>	<b>Ergon Asphalt &amp; Emulsions Inc.</b>	<b>Vance Brothers</b>	
BID: <b>#HWY-1481</b>	1	2	3	4	
DEPT: Commissioner's					
DATE OPENED: 10-12-10					
					<b>Awarded To:</b>
Non-Encumbered Contract for Road Oils, Emulsions and Sealants for the County Commissioners					Tabled
					10-12-10
The bid term will be from November 05, 2010					
NON-COLLISION AFFIDAVIT:	YES	YES	YES	YES	

Rusty Sullivan moved, seconded by George Skinner, to approve the Claim for Payment from Property Acquisitions for payment of services on the Etowah Road Project #CIRB-114C(210)RB, J/P 24829(04) by the Oklahoma Department of Transportation in the amount of \$49,200.00. The vote was: George Skinner, yes; Mark Meyer, yes; Rusty Sullivan, yes.  
Motion Carried.

George Skinner moved, seconded by Rusty Sullivan, to approve the Renewal Maintenance Agreement between the County Assessor and ServRight for the Formax FD 2000 Folder/Sealer, S/N #K50179, in the amount of \$760.00 per year. The maintenance agreement from December 19, 2010 through December 18, 2011. The vote was: Mark Meyer, yes; Rusty Sullivan, yes; George Skinner, yes.  
Motion Carried.

George Skinner moved, seconded by Rusty Sullivan, to approve the Renewal Copier Maintenance Agreement between the Cleveland County Election Board and Sooner Copy Machines beginning October 9, 2010 through October 8, 2011. Parts, Drums, Toner and Labor are included in this agreement for the following copiers:

- a. Sharp, Model #MX5500N, S/N #7500343Y,  
Monthly cost \$.0095 B/W Copies & \$.058 Color Copies
- b. Sharp, Model #MX3501N, S/N #7500343Y,  
Monthly cost \$.01 B/W Copies \$ \$.068 Color Copies

The vote was: Rusty Sullivan, yes; George Skinner, yes; Mark Meyer, yes.  
Motion Carried.

George Skinner moved, seconded by Rusty Sullivan, to approve the Contract between the Cleveland County Health Department and the following individuals to provide data entry and clerical support for the Influenza Response for the Cleveland County. Contract shall begin on October 12, 2010 and terminate on March 31, 2011. The Health Department will pay a maximum of \$4,000.00 at a rate not to exceed \$12.00 per hour:

- a. Linda Harrelson
- b. Jessica Trujillo
- c. Ellen Pennington
- d. Mary Jane Shipley
- e. Trina Lucas

The vote was: George Skinner, yes; Mark Meyer, yes; Rusty Sullivan, yes.  
Motion Carried.

George Skinner moved, seconded by Rusty Sullivan, to accept the Department of Justice Grant for the Cleveland County Sheriff’s Office. Grant is for the FY 2010 Second Chance Act Prisoner Reentry Initiative for the amount of \$234,921.00  
The vote was: Mark Meyer, yes; Rusty Sullivan, yes; George Skinner, yes.  
Motion Carried.

George Skinner moved, seconded by Rusty Sullivan, to approve the September, 2010 monthly reports of the following:

- a. Tammy Howard, County Clerk
- b. Rhonda Hall, Court Clerk
- c. Paula Roberts, Election Board
- d. Shari Kinney, Health Department
- e. Joe Lester, County Sheriff
- f. Sandra DeSelms, County Treasurer

The vote was: Rusty Sullivan, yes; George Skinner, yes; Mark Meyer, yes.

Motion Carried.

George Skinner moved, seconded by Rusty Sullivan, to approve the Resolution Determining Maximum Monthly Highway Expenditures:

T1A	\$ 311,162.74
T1C	\$ 2,893.64
T2A	\$ 2,892,429.42
T2B	\$ 33,747.37
<u>T3</u>	<u>\$ 1,704,049.09</u>
Total Unrestricted	\$ 4,944,282.26

The vote was: George Skinner, yes; Mark Meyer, yes; Rusty Sullivan, yes.

Motion Carried.

George Skinner moved, seconded by Rusty Sullivan, to approve Certificate of Requesting Officers on Blanket Purchase Order Numbers:

10-2922 – SL2	11-0031 – T2A
10-4695 – SL2	11-0045 – T2A
	11-0075 – T2A
10-4766 – T2A	11-0525 – T2A
11-0162 – B2A	
11-0173 – B2A	
11-0293 – SM2	
11-0539 – SM2	
11-1387 – SF1B	

The vote was: Mark Meyer, yes; Rusty Sullivan, yes; George Skinner, yes.

Motion Carried.

George Skinner moved, seconded by Rusty Sullivan, to approve the following Blanket Purchase Orders submitted from the following

Departments:

a. **Sheriff’s Department:**

11-2244 – B2A	LexisNexis Risk Data Mgmt.	\$ 500.00
11-2288 – B2A	Wal-Mart Community	\$ 750.00
11-2289 – B2A	Hooper Printing Company, Inc.	\$1,000.00
11-2290 – B2A	Copelin’s Office Center	\$1,500.00
11-2294 – B2A	Automatic Fire Control, Inc.	\$1,500.00

b. **Fair Board:**

11-2219 – FF2	Locke Supply	\$ 750.00
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c. **Health Department:**

11-2116 – MD2	Facility Care, Inc.	\$32,600.00
11-2228 – MD2	Sooner Care Machines	\$5,000.00
11-2284 – MD1C	Stacy Burton	\$ 120.00

d. **District #1 Warehouse:**

11-2128 – T2A	Fleet Pride	\$1,500.00
11-2227 – T2A	D&S Distributing	\$1,500.00

e. **District #2 Warehouse:**

11-2246 – T2A	Big D’s CB	\$ 750.00
11-2280 – T2A	Warren Cat	\$1,500.00
11-2281 – T2A	Certified Laboratories	\$2,250.00
11-2282 – T2A	Certified Laboratories	\$2,000.00
11-2293 – T2A	Jones Tire, LLC	\$1,000.00

f. **District #3 Warehouse:**

11-2097 – T2A	O’Reilly Automotive	\$1,000.00
11-2133 – T2A	Custom Product Automotive	\$ 500.00

The vote was: Rusty Sullivan, yes; George Skinner, yes; Mark Meyer, yes.

Motion Carried.

George Skinner moved, seconded by Rusty Sullivan, to approve Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay from:

FY 10/11

a. General Fund	\$ 667,115.39
b. Highway Fund	133,972.14
c. Health Fund	10,863.16
d. Sheriff Service Fee	41,667.00
e. Sheriff Commissary Fund	841.85
f. Sheriff Revolving Fund	8,798.60
g. County Clerk Preservation Fund	643.47
h. Drug Court Revolving Adult Fund	285.50
i. Fair Board Fund	1,424.41

FY 09/10

a. Highway Fund	\$ 15.96
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The vote was: George Skinner, yes; Mark Meyer, yes; Rusty Sullivan, yes.

Motion Carried.

(For a complete listing of warrants and original signatures, see warrant registers.)

There being no further business to come before the Board, George Skinner moved, that the meeting be adjourned. Rusty Sullivan seconded the motion.

The vote was: Mark Meyer, yes; Rusty Sullivan, yes; George Skinner, yes.

Motion Carried.

(Note: George Skinner, District #2 County Commissioner, requested it be noted in the minutes of the October 12, 2010 Board of County Commissioner’s Meeting, Mr. Skinner had injured his hand and could not physically sign the meeting documents hereby using Mr. Skinner’s signature stamp instead.)

(Clerk’s Note: the agenda was posted on 10-08-2010 at 8:37 a.m.)